



**State of Vermont
Public Utility Commission**

MEMORANDUM

To: Service List for Net-Metering Matters
Cc: Vermont Department of Public Service, all pending net-metering advance notice cases
From: Rowan Cornell-Brown, Solar Net-Metering Program Manager ^{RCB}
Re: Application Fee Required Beginning July 1, 2019
Date: June 26, 2019

Beginning July 1, 2019, as a result of the Governor signing [H.527](#) into law, petitioners for in-state generation facilities, including all net-metering applicants, will be required to submit a fee to the Department of Public Service (the “Department”) before submitting their applications to the Public Utility Commission (the “Commission”).¹ Net-metering applicants whose applications to the Commission are considered filed on or after July 1, 2019, will need to include with their application a copy of a [form](#) indicating that the required fee has been paid to the Department (the “Fee Form.”) The Commission’s [application forms](#) have been updated to reflect this new requirement. More information about these new fees, including how to calculate them, can be found on the [Department’s website](#).

The Commission is anticipating a high volume of net-metering applications between the date of this memo and July 1, 2019. Applicants should be aware that, in accordance with the Commission’s [Standards and Procedures Applicable to Electronic Filing Using ePUC](#), “A filing is considered filed on a date if it is submitted by 4:30 P.M. on a date that the Commission is open for business. A filing submitted after 4:30 P.M. or on a weekend, holiday, or any other day the Commission is not open for business will be considered filed on the next business day.”² **Therefore, any filing received after 4:30 P.M. on Friday, June 28, 2019, but before July 1, 2019, will be considered filed on July 1, 2019**, and must be accompanied by a Fee Form.

Applicants should also be aware that the date and time of a filing for all purposes under the Commission’s rules of procedure are the date and time when a **complete** filing is received.³ If a filing is received prior to 4:31 P.M. on Friday, June 28, 2019, but is deemed incomplete by the Commission, any corrected filing submitted by an applicant that is considered filed on or after July 1, 2019, is required to be accompanied by a copy of the Fee Form. Additionally, any

¹ Companies that pay the gross receipts tax as provided in 30 V.S.A. § 22 are not subject to this fee.

² Commission’s *Standards and Procedures Applicable to Electronic Filing Using ePUC*, Section IX(e)

³ *Id.*, Section IX(h)

modification considered filed on or after July 1, 2019, that is made to a filed application will need to be accompanied by a copy of the Fee Form.